



5959 Main Avenue NE, P.O. Box 9  
Albertville, MN 55301  
Phone: 763.497.3384  
Fax: 763.497.3210

## RENTAL PROPERTY LICENSE APPLICATION 2026

Reference No. R - \_\_\_\_\_

<u>Annual Fee Schedule</u>		Check # _____
Single Family	\$100.00	Total Amt: _____
Duplex/Townhome Per Unit	\$100.00	
Apartment Complex:	\$150.00	
<i>(per Building plus \$10.00 per Apartment Unit)</i>		

Address of Rental Dwelling: \_\_\_\_\_

Number of Rental Units at Address: \_\_\_\_\_

Name of Rental Dwelling or Complex (If applicable): \_\_\_\_\_

Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Number: \_\_\_\_\_

E-Mail of Owner: \_\_\_\_\_

Property Management Company (If applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone \_\_\_\_\_

E-Mail of Contact Person: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Name and telephone number of all adult occupants/renter(s) on the premises.

(Please notify the City of any changes)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

The undersigned hereby applies for a rental dwelling license and acknowledges the provisions of the City Code for Building Maintenance and Occupancy, and attests the subject premises will be operated and maintained according to the requirements contained therein.

Signatures of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

### GOVERNMENT DATA PRACTICES – TENNESSEN WARNING:

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license/permit without it. The data will constitute a public record if and when the license/permit is granted as such will be available to the general public upon written request. (MN Law M.S.13.41)

**ALL PROPERTY OWNERS ARE RESPONSIBLE FOR THEIR TENANTS UNPAID WATER BILLS. ANY UNPAID BALANCES WILL BE ASSESSED TO THE PROPERTY TAXES.**

The Building Maintenance and Occupancy Ordinance are available at the City website at [www.albertvillmn.gov](http://www.albertvillmn.gov); Owners, agents, and managers should be familiar with its provisions.