



**DEVELOPMENT APPLICATION**

Received Date: \_\_\_\_\_  
15-Day Review: \_\_\_\_\_  
Publish Date: \_\_\_\_\_  
Planning Date: \_\_\_\_\_  
Council Date: \_\_\_\_\_

Case No: \_\_\_\_\_  
Base Fee: \_\_\_\_\_  
Escrow Amt: \_\_\_\_\_ Pd. \_\_\_\_\_  
Date Filed: \_\_\_\_\_

**Type of Request(s):**

**Zoning**

- Comprehensive Plan Amendment
- Zoning Text Amendment
- Rezoning (Map Amendment/PUD)
- Concept Plan Review
- Site and Building Plan Review

- PUD Concept Plan/Amendment
- PUD Development Stage
- PUD Final Stage
- Minor/Major Variance/Appeal
- Conditional Use Permit

**Subdivision**

- Minor Subdivision/Consolidation
- Subdivision Grading Plan

- Preliminary Plat
- Final Plat

**Other** \_\_\_\_\_

**Address of Subject Property:** \_\_\_\_\_  
Name of Business: \_\_\_\_\_

**Legal Description of Property (attach additional sheet if necessary):**

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plat#: \_\_\_\_\_  
Subdivision: \_\_\_\_\_ PID#: \_\_\_\_\_

**Current Zoning Classification:**

- |     |     |      |     |     |     |     |     |     |     |     |
|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
| A-1 | A-2 | R-1A | R-1 | R-2 | R-3 | R-4 | R-5 | R-6 | R-7 | R-8 |
| RMH | B-2 | B-2A | B-3 | B-4 | BW  | I-1 | I-2 | P/W | PUD |     |

**Existing Use of the Property:** \_\_\_\_\_

**Project Name, if applicable:** \_\_\_\_\_

**Description of Request(s):** \_\_\_\_\_  
\_\_\_\_\_

**Effects of the Proposed Use:** List impacts such as traffic, noise, light, smoke/odor, parking, and describe the steps taken to mitigate or eliminate the impacts: \_\_\_\_\_  
\_\_\_\_\_

**Reason Why Request Should Be Granted:** \_\_\_\_\_  
\_\_\_\_\_

**Previous Land Use Applications or Approvals:**

What?: \_\_\_\_\_  
When?: \_\_\_\_\_

**Owner Name (Print):** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_ (Fax): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Applicant Name (If other than the owner) (Print):** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_ (Fax): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

*All properties are required to be current on all fees, licenses, fines, taxes, or assessments in order to have a complete development application accepted for review by the City. Applications will be deemed complete after review by City staff and payment of fees and escrow.*

I hereby apply for the above consideration and declare that the information and materials submitted with this application are in compliance with City Ordinance and Policy Requirements and are complete and accurate to the best of my knowledge.

I understand that the application will be processed for the next available meeting agenda after review of the information submitted to determine if any other data is needed and after completion of a staff report.

I understand that all City incurred professional fees and expenses associated with the processing of this request are the responsibility of the property owner and/or applicant and should be promptly paid. If payment is not received from the applicant, the property owner acknowledges and agrees to be responsible for the unpaid fee balance either by direct payment or a special assessment against the property. If the property fee owner is not the applicant, the applicant must provide written authorization by the owner to make application.

**Signature(s) of Owner(s):** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**Signature of Applicant(s):** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**City Staff Use Only**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ by the Planning Commission on: \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ by the City Council on: \_\_\_\_\_ Date: \_\_\_\_\_

**Distribution:**

City Planner: \_\_\_\_\_ Building Official: \_\_\_\_\_ Finance Director: \_\_\_\_\_

City Engineer: \_\_\_\_\_ City Clerk: \_\_\_\_\_